

MINUTES OF REGULAR MEETING
FAULKNEY GULLY MUNICIPAL UTILITY DISTRICT
HARRIS COUNTY, TEXAS

SEPTEMBER 19, 2019

STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors of Faulkney Gully Municipal Utility District of Harris County, Texas (the "District") met in regular session, open to the public, on the 19TH day of September 2019, at 15503-A Hermitage Oaks Drive, Tomball, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

J. Douglas Allen	President
Michelle L. Steadman	Vice President
Bill F. Cheves	Secretary & Assistant Vice President
John M. Prewitt	Treasurer & Investment Officer
Mark H. Szyman	Assistant Secretary

and all of said persons were present, except Bill F. Cheves, thus constituting a quorum.

Flooding from Tropical Storm Imelda had made it impossible for some consultants coming from the Houston area to get to the meeting. Director Allen had set up a conference call for consultants to call in to the meeting. The following people were available on the conference call: W. Dickinson Yale, Jr. and Susan Stebbins of Coats Rose, P.C. ("Coats Rose"); Corey Howell of The GMS Group, LLC; Jacob W. Valentien and Faith N. Tolson of A&S Engineers, Inc. ("A&S"); and Brittany Bogard-Keeswood of Assessments of the Southwest, Inc. ("ASW").

Others present at the meeting were Doug Jacobson of Eagle Water Management, Inc. ("Eagle"); Lonnie Wright of Municipal Operations & Consulting, Inc. ("MOC"); Debra Loggins of L & S District Services, LLC; Melinda Silva from Malcomson Road Utility District (for STP Operations Committee meeting); Wally Deifallah of Flagship Condominiums Association and Lee Clayton, President of Wood Haven Construction, Inc. on behalf of ADCS, LP; Darin Ward of HLBJ Development, LLC.; Enrique Morales of Morales Engineering Associates, Engineer for both ADCS, LP and HLBJ Development, LLC.; and Barbara Evans, District Administrator.

The Board first considered a monthly safety message regarding firearm safety, presented by Director Szyman. He presented a detailed written report, and a copy is attached to these minutes.

Representatives of Harris County Constable Precinct #4 were not present since they were needed on duty due to the storm. A copy of the written report for August had been provided, and a copy shall be placed in the District's records.

The Board next considered a Bookkeeper's report. A copy of the report is attached to these minutes. As discussed at the 8/15/2019 meeting, Ms. Loggins had learned that a transfer of funds from the General Operating Fund to the Debt Service Fund prior to fiscal year ended 3/31/2019 was a contribution that did not need to be repaid. Ms. Loggins then presented two additional checks, as follows: corrected check #13140 to Mark Szyman in the amount of \$773.25 to replace voided check #13135; and check #13141 to Director Prewitt in the amount of \$138.52 for completion of the Public

Funds Investment Act (PFIA) training. Following review and discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the payment of operating bills as discussed.

Ms. Loggins then presented an Investment Report for 8/2019. After discussion, upon a motion duly made and seconded, the Board voted unanimously to accept an Investment Report for 8/2019 as reviewed by Director Prewitt, the District's Investment Officer. A copy of the report as executed is attached to these minutes. As discussed earlier, Director Prewitt had completed PFIA training, and a copy of the certificate of completion is attached to these minutes.

Ms. Bogard-Keeswood next gave a Tax Assessor/Collector's report for 8/2019. A copy of the report, including a list of delinquent accounts, is attached to these minutes. The 2018 tax roll was 99.48% collected through 8/31/2019. A delinquent tax roll summary for 2018 and prior tax years was included with the report. It was reported that the following funds were to be wired: \$1,561.44 maintenance taxes to the General Operating Fund. Six checks were then presented for the Board's review and approval. It was noted that check #2219 was for Tax Assessor/Collector's annual insurance bond. After review and discussion, upon a motion duly made and seconded, the Board voted unanimously to accept the Tax Assessor/Collector's report for 8/2019 and to authorize the payment of tax checks #2214 through #2219 as presented.

The Board next considered 2019 tax matters. Mr. Howell had presented a tax rate study, and a copy is attached to these minutes. He pointed out that the anticipated tax value was \$640 million, up from \$618 million in 2018, representing about a 1% increase in average homestead values. Mr. Howell recommended continuing to maximize the maintenance tax rate since the Board wanted to continue to fund anticipated capital expenditures from general operating funds to the extent possible. Mr. Howell pointed out that the maximum total rate to avoid a possible rollback was \$0.4018. He recommended setting a total tax rate of \$0.372 (\$0.191 maintenance tax and \$0.181 debt service tax). That should result in tax bills that were about the same as the prior year, with the possibility of slight increases of about \$16. He pointed out that, since the Board had been funding capital expenditures from the General Operating Fund for many years, the District's debt service requirements dropped significantly this year, and he might be able to recommend a tax rate decrease next year. The report noted an over-levy of the debt service tax rate this year as a precaution against Senate Bill 2, as well as the objective to provide flexibility for the Board and to avoid mandatory rollback elections in future years. He pointed out that a possible change in state property laws could restrain the future ability to levy maintenance taxes. The study included no transfer of funds from the General Operating Fund to the Debt Service Fund, but funds would be available if needed. Discussion followed about the anticipated cash reserve, and Mr. Howell's report projected a beginning balance as of 1/1/2020 of approximately \$8,700,000, about a 29-month reserve. He explained that the report included no anticipated capital expenditures and assumed no additional bonds, but the District currently had ample funds to continue financing capital expenditures from the General Operating Fund. Although there were no plans to sell bonds, the Financial Advisor had previously recommended continuing to adopt Resolutions that would allow reimbursement of capital projects from future bond proceeds, if recommended in the future. Each Resolution would remain in effect for three years following the final payment of a project. Director Prewitt then commented that he thought it was a good presentation. He expressed the opinion that it was good to think about next year, since the cost of doing business was going up.

Discussion following about a possible tax rate hearing date. Director Allen reported that he would not be present at the October meeting, and consideration was given to holding a special meeting. Following discussion, it was determined that Director Allen agreed with the Financial Advisor's recommendation, and a quorum should be available for the regular meeting. The Board then, upon a motion duly made and seconded, voted unanimously to authorize the Tax Assessor/Collector to publish a tax rate hearing date of 10/17/2019 and to publish a \$0.372 maximum total tax rate for 2019.

Mr. Jacobson next presented an Operator's report for water and sanitary sewer systems, and a copy is attached to these minutes. He discussed the following matters:

- *Customer requests for adjustment on bill:* He reported that there were no customer requests.
- *Water consumption:* He reported that 61.53% of the District's water usage during August was surface/alternative water. The percentage of surface water usage for the current permit term starting 9/1/2018 was 68.48%. The District's net accountability for total water consumption during July was 92.63%. It was noted that the rainfall for August was 1.35".
- *Authorizing discontinuance of service:* The Operator presented a report for the Board showing 75 accounts remaining on the disconnection list for customers that were over thirty days delinquent for water and sewer service. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the Operator to discontinue service for delinquent accounts that remained unpaid as of 9/24/2019, pursuant to the list of termination notices provided to the Board.
- *Operational issues:* Director Allen requested additional information about items on the invoice for Water Plant #1. Mr. Jacobson reported that on 8/12/2019 there was a low level ground storage tank alarm caused by major water usage. He explained that, at that time, remote well #3 was running, and well #1 was off, and it tripped out. The well had gone into low level lock-out. Eagle reset the PLC and monitored the well until service was fully restored. He explained that, as of the meeting, they were running both wells. On 8/23/2019, Eagle received a low system pressure alarm. Eagle investigated and monitored the system. On 9/1/2019 water was coming out of the overflow pipe at Water Plant #2. He explained that GM Services was doing well tests that ran for an hour. When Eagle got there, it was overflowing. He explained that GM lowered the surface water off-set point and Eagle checked it the next day. It was next noted that a no-power alarm had been received for Lift Station #4 on 8/21/2019. It was found that a breaker on the power pole was tripped. Director Allen suspected vandalism and suggested that the Board might need to consider enclosing Lift Stations #3 and #4 located in the Park at Glen Arbor. It was reported that Eagle had met and assisted with the installation of Mueller well meters on 8/28/2019. He reported that, following problems previously reported, well #3 was running all right, but he was waiting for a contractor to inspect it. Mr. Jacobson then reported that there was a problem with the air compressor at Water Plant #1 that would be on the next invoice. He reported that it had been repaired with no issues.

Discussion followed about two repairs that Eagle made for damage caused by Harris County subcontractors doing work related to the installation of traffic lights at N. Eldridge Parkway and Chriswood Drive. One was on 8/27/2019, and the charge from Eagle was on their current invoice.

Then the line was hit again last week, and that repair would be on the next invoice. The District was paying Eagle for the repairs. Director Steadman requested that Mr. Jacobson give her copies of the service orders so that MOC could charge the damages to the Harris County subcontractor.

The Board next considered a request from Wally Deifallah on behalf of Flagship Condominiums Association regarding office condominiums located at the northeast corner of N. Eldridge Parkway and Spring-Cypress Road in Milestone Tract. (Please see the Engineer's report regarding the development of a 4.626-acre tract by ADCS Properties, LP later in the minutes.) Mr. Morales was the developer's engineer for the project. He pointed out that they had created a plan to determine how to tie the utilities into the project. He pointed out that a 1.5" line would be tied into the District's 12" line for water service, as well as a similar connection for sanitary sewer service. Mr. Deifallah explained that the office space could either be leased or purchased, but the Association would own the property. Mr. Yale explained that, in another district that Coats Rose represented, there was a similar association that had to turn off water to everyone if one participant did not pay their water bill. He pointed out he would need to prepare an agreement between the District and the Flagship Condominiums Association. He recommended that a deposit be required, based on about six months estimated usage, so the bill could be paid if one or more tenants had not paid their bill. Following discussion, Mr. Valentien expressed his appreciation for representatives of ADCS attending the meeting. Mr. Deifallah and Mr. Clayton then left the meeting, and this subject was to be discussed further during the Engineer's report.

The STP Operations Committee then met to consider plant matters, including the Operator's report for sewage treatment facilities. Matters pertaining to the STP shall be recorded in the minutes of the STP Operations Committee meeting.

The Board next considered a proposal from Storm Water Solutions ("SWS") to clean out the storm water quality feature for Lakewood Place. After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve a proposal from Storm Water Solutions to clean out the Hume Gard storm water quality unit in Lakewood Place, based on an estimated cost of \$3,990.76. A copy of the proposal as approved is attached to these minutes. Mr. Yale then recommended that, before releasing the proposal as approved, the Board review the agreement negotiated with SWS in 2016, which may have set a specific amount for cleaning out the units. Correspondence regarding the status of the agreement shall be attached to these minutes.

The Board then acknowledged the Board's actions at the 8/15/2019 meeting to approve A&S Job Application Proposals, as follows: (1) Water Plant No. 1 Recoating; (b) Water Plant SCADA Implementation; (c) Lift Station SCADA Implementation; (d) Revised Wastewater Treatment Energy and Operational Efficiency Improvements (to set up Lift Stations SCADA System as separate project); and to authorize Coats Rose to prepare Resolutions for Intent to Reimburse Costs from Future Bond Proceeds for the projects as recommended.

Mr. Valentien then gave an Engineer's report. A copy of the report is attached to these minutes. The Board then discussed the following matters:

Harris County Projects:

- a. *Faulkey Gully Rectification:* Work was progressing on the Faulkey Gully Rectification by Harris County Flood Control District. The crews were currently working on the section of the Gully located west of N. Eldridge Parkway to Spring-Cypress Road. Tropical Storm Imelda was expected to interrupt the dirt work that was in progress.
- b. *Traffic lights on N. Eldridge Parkway:* Work was in progress on the installation of three traffic lights on N. Eldridge Parkway by Harris County. Harris County subcontractors had damaged District water lines on two occasions at the Chriswood intersection, and this had been discussed earlier during the Operator's report.
- c. *Widening of N. Eldridge Parkway north of Spring-Cypress Road:* Mr. Valentien reported that plans had been received from Harris County Precinct 4. There was a conflict with a manhole that would be located in the street when it was widened. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize including work related to a manhole in the County's contract to widen N. Eldridge Parkway north of Spring-Cypress Road, with the District to be invoiced for the work.

Development Projects in Progress, including review of development deposits as necessary:

- o *Spring-Cypress Retail Center at 11730 Spring-Cypress Road:* The Engineer had no change to report for this project.
- o *Office complex on 1.4851 acres on east side of N. Eldridge Parkway by HLB Development c/o Darin Ward:* The Engineer's report stated that a meeting had been held onsite, and the location of the District's valve was discussed. He reported that the developer was to remove the driveway, and the District would perform the valve adjustment. Mr. Ward and Mr. Morales were present to discuss the situation with trying to locate the District's main line valve coming off the fire hydrant that was reported to be under their recently poured driveway for the project. He explained that a meeting had been held with the District's Operator and Engineer, and he was told to cut out a section of the driveway that the District's GIS had identified as the location of the valve. After having the driveway cut at that location, the valve was not found. He presented an invoice from his subcontractor for \$2,500 for the concrete work, and he explained that the subcontractor was asking to be paid before any additional work was done. He further explained that two sections of his irrigation system had been damaged. Mr. Ward was asking that the District pay the cost related to the work done on the driveway and the damage to the irrigation system. Director Allen then presented various documents from the District's Engineer showing that the developer had been advised that the valve should be located before pouring the driveway. Mr. Ward pointed out that his contractor was experienced and would have seen a pipe coming up out of the ground when he did the dirt work before the driveway was poured. He pointed out that the District had charged him a considerable amount to relocate the fire hydrant, and those crews were on-site for several days prior to his contractor doing any work and could have damaged the valve. Director Prewitt then expressed the opinion that the contractor was responsible for locating the valve before pouring the driveway. Following discussion, Director Prewitt recommended, as a compromise, that the District assume half of the responsibility for designating an incorrect location to cut the driveway. After discussion, upon a motion duly made and seconded, the Board voted unanimously to pay \$1,250 of an invoice presented for the concrete work plus one-half of the cost of work to repair the irrigation system. Mr. Ward then questioned how to proceed in continuing to try to locate the valve. He

offered to continue trying to locate it but asked for help with future costs if there was additional damage and the valve was not found. It was recommended that this request be considered on an as-needed basis. Following discussion, Mr. Ward and Mr. Morales left the meeting. (See District projects below regarding the construction of an 8" sanitary sewer line across N. Eldridge Parkway to serve this property.)

- *ADCS, LP for service to 4.626 acres for office complex in Milestone Tract (northeast of N. Eldridge Parkway and Spring-Cypress Road):* The Engineer reported that A&S had received plans from the developer's engineer, and they had provided a comment letter. Mr. Valentien had requested a letter about the future plans for the tract. Mr. Valentien reported that a letter had been received, and it had been provided to Coats Rose for further guidance. Representatives from ADCS, LP had been present earlier during the meeting to discuss this subject. The Board then discussed the status of the development deposit for this project. It was determined that there was \$1,184.50 remaining in the deposit. After discussion, the Board asked Ms. Evans to request an additional \$3,000 to cover anticipated engineering and legal expenses. After discussion, the Board authorized Mr. Yale to prepare an agreement between the Flagship Condominiums Association and the District for the Board's consideration at a future meeting. It was suggested that, in addition to an agreement about the condominiums association, the Board should also consider revising the Rate Order to include a policy about similar developments. The Board then authorized Mr. Valentien to notify ADCS, LP in writing that, if they developed additional projects, they would need to follow the same process.

Development Requests:

- *Request from Water Engineers, Inc. concerning Request for Service for tract located outside District near Grant Road and Kathy Lane (re. possible construction of a public non-community water well to serve the proposed development of Quance Cypress-The Place):* It was reported that there had been no further contact regarding this request since the 8/15/2019 meeting.

District Projects:

- *Rehabilitation of Lift Station #2:* It was reported that Lindsey Construction, Inc. had indicated that they planned to mobilize on 10/10/2019, with work to be completed before Thanksgiving. The Board suggested that Director Szyman try to notify neighbors near him of the planned activity.
- *Status of 8" sanitary sewer line across N. Eldridge Parkway to provide service to 1.4851-acre tract east of road:* It was reported that a pre-construction meeting had been held with Texas Pride, LLC on 9/3/2019, and the contractor planned to mobilize during the week after the Board meeting. Discussion followed about the status of the project, as discussed earlier during the meeting. The Engineer's report had discussed the possible sale of the individual office buildings, which would result in multiple owners on one water tap.
- *Status of Water Plant #1 Recoating:* It was reported that design was in progress for this project, with the intention of having the work done during the winter months. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District Engineer to advertise the Water Plant #1 Recoating project and to move forward as necessary to comply with the schedule to have construction completed during the winter months.

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- *Status of Water Plant SCADA System Project:* Design was in progress for this project.
- *Status of Lift Station SCADA System Project:* Design was in progress for this project.
- *Status of Water Plant #2 Rehabilitation:* The cost estimate for this project had been discussed at the 8/15/2019 meeting, and a decision had been made to defer the project until later. It was recommended that this item be dropped from future agendas pending the receipt of additional information.
- *Status of 5-year Capital Improvement Plan (CIP):* Mr. Valentien reported that there had been no change in the CIP since the 8/15/2019 meeting.

The Board next considered the status of the Automatic Meter Reading/Advanced Meter Infrastructure (AMR/AMI) program, as follows:

- a. *Status of Ferguson/Mueller contract, including ground-based communication system (agreement approved 5/16/2019):* Director Allen reported that there were frequency noise problems, and Ferguson was working with a subcontractor to correct the problem. He reported that power for the poles for the ground-based system had been put in, and he assumed they had been powered up. He explained that Mueller representatives planned to be working in the District the week following the Board meeting to get the system working properly. He explained that the wooden poles in Lakewood Glen Trails were to be taken out and replaced with metal poles. He pointed out that lighting rods were also being installed on the poles. He reported that MOC was tentatively planning to start installing meters around 11/1/2019.
- b. *Status of Harris County permitting requirements relative to proposed tower; status of survey for 300' radius around tower (Lockard & White & A&S):* The District was waiting for a response from the County.
- c. *Status of proposed agreements and/or award of contracts for construction of tower and for power vendor, as recommended* Deferred.
- *Geographic Information System (GIS):* Mr. Valentien reported that the commercial and irrigation meters had been incorporated into the GIS as separate layers. He explained that some irrigation meters were not represented in the system. A&S planned to conduct a data audit after the electronic residential meters were installed. He reported that A&S would continue to update the system with Operator comment forms as received.
- *Effective utilization of District website, including review of monthly Analytics Report from Off Cinco:* The Analytics Report for August was presented, and a copy is attached to these minutes.
- *Discuss matters relative to NHCRWA:* There were no matters that directly affected the District from the monthly NHCRWA meeting.
- *Discuss status of District credit cards, if necessary:* Director Prewitt was still working on obtaining a District credit card to be secured with District funds.

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- *Discuss possible Phase III of Faulkey Gully greenbelt trails:* Director Szyman reported that he was continuing to work on the project with the Harris County Precinct 4 Special Projects Coordinator.

The Board next considered an Attorney's report. Since Mr. Yale was participating in the meeting by conference call, some reports were delayed to a future meeting. He discussed the following matters:

- *NHCRWA:* The report for the 9/9/2019 regular NHCRWA meeting was to be provided later.
- *Status of legislation from 86th Texas Legislative Session (2019), Regular Session:* Mr. Yale reported that Coats Rose had been working with Off Cinco to set up a Legal Information page (under the Resource Center tab) to comply with new State legislative requirements effective 9/1/2019. Minutes were also to be posted on the website effective 9/1/2019 pursuant to House Bill 305. Archived agendas and minutes were to be posted under the Meetings tab, starting with the approved minutes for the 9/19/2019 meeting.
- *Letter to provider of gate controller at Lift Station #1:* Mr. Yale reported that a letter to Guardian Access Gate had been returned as undeliverable with no forwarding address. He recommended that the Board stop pursuing this matter, and it was agreed that it would be dropped from future agendas.
- The Board then acknowledged compliance with Local Government Debt Reporting for fiscal year ended 3/31/2019 under Local Government Code, Section 140.008, pursuant to House Bill 1378 (84th Texas Legislative Session, 2015) as discussed 8/15/2019, since it had not been specified on a previous agenda.
- *Continuing Disclosure Report:* It was reported that Coats Rose was working with The GMS Group, LLC to provide the Continuing Disclosure Report to the Municipal Securities Rulemaking Board (MSRB) by 9/30/2019. A status report shall be provided at the October meeting.
- *Review of documents from Ad Valorem Records, Inc. ("AVR, Inc."):* Coats Rose had been asked to review various documents since the 8/15/2019 meeting, including bank documents from AVR, Inc. relative to bank documents needed for customers to get access to service options at MOC. Mr. Wright explained that MOC needed the documents approved for AVR, Inc. in order to move forward with the transition effective 10/1/2019. Mr. Yale had made certain revisions to the documents for the purpose of protecting the District. He had also recommended an Indemnity and Hold Harmless Agreement between MOC and the District. Mr. Wright presented copies of the agreements with revisions as recommended by Coats Rose. After review and discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the Board's President to execute the following documents as presented: (1) Pace Payment Systems, Inc. Service Agreement (for credit card payments); (2) Addendum to the Pace Agreement (among Pace, the District, Global Payments Direct, Inc.; AVR, Inc.); (3) T-TECH, Inc. Service Agreement (for ACH and check payments); (4) Resolution Approving Treasury Management Service and Authorizing Operator; (5) Indemnity and Hold Harmless Agreement between the District and MOC. Copies of the documents as finalized are attached to these minutes.

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After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the President of the Board of Directors to take any actions and execute any documents that might be necessary to complete the transition of operations from Eagle Water Management, Inc. to Municipal Operations and Consulting, Inc. by 10/1/2019. Mr. Wright then reported that he had the letter allowing MOC to take over the responsibility for submitting monthly Discharge Monitoring Reports (DMRs), but he needed to wait until the proper time so Eagle could submit their report or September. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize Municipal Operations and Consulting, Inc. to transfer the responsibility for submitting Discharge Monitoring Reports to the Texas Commission on Environmental Quality for the wastewater treatment plant when needed. It was noted that the information regarding DMRs was to be discussed during the October STP Operations Committee meeting.

Discussion followed about proposed revisions to the District's Consolidated Rate Order. Mr. Wright reported that he had started working on the recommended changes. Mr. Yale explained that Coats Rose had the document in their system, so Susan Stebbins could run a draft document if the recommended changes were sent to her.

The Board then discussed the status of the transfer of operations from Eagle Water Management, Inc. to Municipal Operations and Consulting, Inc. effective 10/1/2019. Director Allen provided a copy of the letter from MOC that was to be included with the water bills. Mr. Wright pointed out that the information to be included in the final letter was still somewhat dynamic. The Board asked that a copy of the letter be provided to Coats Rose. MOC also planned to use door-hangers for customers in the District. Mr. Wright commented that Eagle had been very helpful with the transition, and he wanted to take the opportunity to thank them publicly for their cooperation.

Director Allen then pointed out that several directors were planning to take the opportunity of National Night Out on 10/1/2019 to discuss operational changes with the people in the community. MOC was planning to bring handouts, and representatives of Ferguson would be available to discuss the Automatic Meter Reading program. Director Steadman pointed out that it would count as a Water Smart event if the Board decided to start Water Smart activities. Director Allen then pointed out that the District would need to start adjusting the billing cycle to MOC's schedule, so customers may be getting bills for longer periods for a while, i.e., 31-day cycles.

Director Allen next discussed items he would like to have addressed on the exterior of the District Office building. He explained that he had installed a new light on the side of the building that the prior Board President had purchased. He pointed out that it provided a much brighter light. He recommended changing out the front porch lights to LED motion-sensor lights, but it would require changing out the light fixtures at an estimated cost of about \$200. After discussion, the Board authorized him to purchase and install new light fixtures for the front porch. He also recommended installing a small irrigation system for the front yard and having the exterior of the building power washed at some point. Those two items were to be taken under consideration.

Director Allen then recommended that vegetation be removed from fences at District facilities. He had asked A&S to look at facility property lines to make sure the District had the authority to remove vegetation outside fence lines. This would be considered as a future project. Mr. Wright

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explained that MOC would do a facilities assessment and come back to the Board with a list of suggestions.

The Board next considered management and administrative matters. Director Allen explained that the District had a defibrillator that was purchased in 2006. The unit had been upgraded and was working until recently, but it had failed again. Since it was emergency equipment, a new Lifepak CR2 had been ordered. The Board acknowledged the purchase of a new defibrillator for the District Office to replace inoperable emergency equipment.

The Board next considered the approval of minutes of prior meetings. Following review, upon a motion duly made and seconded, the Board voted unanimously to approve minutes of the 8/15/2019 meetings as presented. After discussion, the Board deferred consideration of the 8/15/2019 certified agenda of executive session until the Attorney was present.

Following discussion, there being no further business to come before the Board, the meeting was adjourned.

Bill F. Cheves, Secretary
Board of Directors

(SEAL)

